

THE NEV-ATA (NEVADA ATHLETIC TRAINING ASSOCIATION) CONSTITUTION AND BY-LAWS

PREAMBLE

We, the members of the NEV-ATA in order to strive toward common goals and to work together in advancing, promoting, and improving the athletic training profession in the State of Nevada and across the country, do ordain and establish this Constitution for the NEV-ATA.

Article I: Name

The name for the association established for athletic trainers in the State of Nevada shall be the NEV-ATA (Nevada Athletic Training Association).

Article II: Objectives

1. To advance, promote, encourage, and improve the athletic training profession in the State of Nevada.
2. To strive towards goals in the areas of common interest by providing means for exchanging ideas within the athletic training field and other allied medical professions.
3. To become recognized and acquainted locally, nationally, personally and professionally through a casual good fellowship.
4. To better educate our members and other fellow associates through educational seminars and/or symposiums.

Article III: Membership

Section 1: All members, except Associate, of the NEV-ATA must be an active member in the National Athletic Trainers Association. Qualifications for the various membership classes can be found in the By-Laws.

Section 2: Each prospective member shall fill out an application stating their desire to become a member and to accept and value the constitution and By-Laws that are binding to each member.

Section 3: All members shall pay dues as established in the By-Laws. Failure to pay dues will directly result in membership cancellation.

Section 4: No one may hold a membership in more than one category.

Article IV: Organization

Section 1: The executive committee shall be the governing body of the society.

Section 2: In hierarchical order, the committee shall consist of the President, President-Elect, Secretary, and Treasurer.

Section 3: Each position (President, President-Elect, Secretary and Treasurer) shall be voted on by a mail in majority vote of all voting membership.

Section 4: The President shall have previously served as the President-Elect for a period of no more than three (3) years and the President shall assume this responsibility at the annual business meeting.

Section 5: The President-Elect shall be elected by a majority mail vote by the voting membership. The term of office shall be (3) three years and the President-Elect shall assume the President's duties upon his/her completion of his/her terms.

Section 6: The Secretary shall be elected to a four (4) year term by a majority mail vote and shall not serve more than two (2) consecutive terms.

Section 7: The Treasurer shall be elected by a mail vote and shall serve a two (2) year term and may not serve more than two (2) consecutive terms.

Section 8: If the President's office is vacated, this office shall be filled by the unexpired term by the President-Elect.

Section 9: Vacancies at President-Elect, Secretary, or Treasurer shall be filled as indicated in the By-Laws.

Section 10: In the absence of the President, the President-Elect shall assume the duties of the President.

Section 11: All officers may be removed from office for the following reasons: embezzlement, malfeasance in office, and any actions that are in violation of this Constitution and the By-Laws. Impeachment procedures will be followed according to the By-Laws.

Section 12: Committees will be appointed by the President with the purpose of acting in an advisory manner and finding out facts to the fullest to the membership and Executive Committees.

Article V: Amendments to the Constitution

Section 1: Any amendments to the constitution must be submitted to the President at least four (4) weeks prior to any and/or the Annual Meeting.

Section 2: All amendment proposals shall be submitted to the Executive Committee and a proposed change must be by a majority vote of the Executive Committee.

Article VI: Meetings

Section 1: An annual meeting shall be held once a year at a time and place set by the Executive Committee.

Section 2: The Executive Committee may schedule other membership meetings at any time in order to meet the needs of the association.

By-Laws

Article 1: Membership

A. Members will be classified in the following manner.

1. Certified

Each member must be certified by the National Athletic Trainers Association.

2. Associate

This class is open to individuals who are working professionally

in athletics, education, research, medicine, or an allied health or other profession related to athletic training. Associate members may not vote or hold office in the NEV-ATA. Associate members must select affiliation with one of the following subcategories:

- a. Athletic Training
- b. Sports Medicine / Physician
- c. Health Professions
- d. Education / Research
- e. Athletics
- f. Other

3. Student

Each individual must be a member of the NATA and be enrolled in a college or university.

No individual shall be eligible for more than one (1) class of membership at any one time.

B. Selection of Members

Candidates for membership will fill out an application and forward it with the due to the Treasurer. Final authority on all memberships will be decided by the Executive Committee.

C. Rights of Members

1. Certified members shall be entitled to one (1) vote upon questions submitted to the NEV-ATA for decision.

2. Associate and Student members have the right to hold committee appointment, to attend meetings with speaking privileges, but not to vote.

D. Dues

1. All Certified and Associate members shall be required to pay \$15.00 annual dues to the NEV-ATA.

2. Student members shall be required to pay \$7.00 annual dues to the NEV-ATA.

3. Dues are due January 1st for each calendar year. The members will become delinquent if the dues are not paid by February 1st of the calendar year.

4. The member will become suspended if the dues are not paid by March 1st of the calendar year.

Article II: President

A. Selection

1. Elevated to this position from the President-Elect.

B. Term

1. Three (3) years not serving more than one (1) term consecutively.

C. Functions and Responsibilities

1. The official spokesperson for the Executive Committee and the NEV-ATA.

2. Calls all meeting of the Executive Committee as necessary.
3. Presides over all meetings of the Executive Committee and meetings of the NEV-ATA.
4. Implements all mandates and policies as determined by the Executive Committee.
5. Informs the Executive Committee of all NEV-ATA affairs.
6. Serves as an ex-officio member of all NEV-ATA committees.
7. Appoints all committee chairpersons with the agreement of the Executive Committee.
8. Appoints all representatives of the NEV-ATA to allied organizations.
9. Subject to the provision of the Constitution and By-Laws, transact all business for the NEV-ATA.

Article III: President-Elect

A. Selection

1. Elected by eligible voting members by a majority popular vote.

B. Term

1. Elected for a six (6) year term, three as president-elect, and three as president. May not serve more than two consecutive terms.

C. Function and Responsibilities

1. Serves as President Pro Tempore in the President's absence.
2. A member of the Executive committee.
3. Serves as an elections officer.

Article IV: Secretary

A. Selection

1. Elected by eligible voting members by a majority popular vote.

B. Term

1. Elected to a four (4) year term and may not serve more than two consecutive terms.

C. Functions and Responsibilities

1. Is responsible for all records, documents, books, and/or papers which belong to the NEV-ATA.
2. Serves as a member on the Executive Committee
3. Records minutes for all meetings (Executive Committee and membership) and distributes necessary information to the NEV-ATA membership.
4. Serves as the official correspondent for the NEV-ATA for such matters as notifying members of meetings, officers of their election, committee

persons of their appointment, and transactions between the NEV-ATA and all other associations.

5. Maintains a current mailing list and keeps official records of the NEV-ATA membership.

6. Keeps summary reports of financial records from the Treasurer.

7. Maintains records of all members of the Executive Committee, committee chairpersons and members, and any other organized functions within the association.

8. Provides the President with a detailed order of business, including reports and announcements prior to all meetings.

9. Has at each meeting a copy of the constitution and By-Laws, voting membership, and a list of all special committees.

10. This is a non-pay position.

Article V: Treasurer

A. Selection

1. Elected by eligible voting members by a majority popular vote.

B. Term

1. Elected for a three (3) year term and may not serve more than two (2) consecutive terms.

C. Functions and Responsibilities

1. A member of the Executive Committee.

2. Is totally responsible to transact all financial business for and on behalf of the NEV-ATA as approved by the Executive Committee.

3. Makes no financial commitments of the NEV-ATA in excess of the available financial resources.

4. Is responsible for all financial records belonging to the NEV-ATA.

5. Submits a financial report to the Executive Committee and the total membership prior to all NEV-ATA meetings.

6. Collects all dues and other special assessments from the NEV-ATA membership.

7. Keeps an accurate and permanent record of all NEV-ATA financial transactions including all receipts.

8. Notifies all members of delinquent dues by February 1st.

9. Notifies all suspended members by March 1st.

10. This is a non-paying position.

Article VI: Executive Committee

A. Vacancies

1. Vacancies that are created by removal, disqualification, resignation, or death of an officer, shall be filled by equally distributing the responsibilities to the remaining Executive Committee members until the next annual meeting at which time the eligible voting members will elect a new committee person.

B. Qualifications

1. Must be a NATA certified member and a member in good standing with the NEV-ATA.

C. Duties

1. Carry out the mandates and policies of the NEV-ATA as determined by the membership.

2. The Executive Committee has full power and complete authority to perform and transact all business for and on behalf of the NEV-ATA subject to these By-Laws and the By-Laws of the National Athletic Trainers Association.

3. The Executive Committee shall meet regularly with a minimum of two (2) Executive Committee meetings per year. A majority shall constitute a quorum.

4. The Executive Committee shall bring before the NEV-ATA members at any meeting, correspondence, and communication from the NEV-ATA for their opinion and/or vote.

5. Report to the membership at each meeting.

D. Election of Executive Committee Members

1. The elections officer shall be the President-Elect. All nominations shall be submitted to the President-Elect a minimum of four (4) weeks prior to elections. The elections officer will determine the eligibility of the nominees, and then inform the membership of the nominees for each office. Counting of ballots will be performed by the elections officer and verified by the President. The elections officer will report to the current Executive Committee on the outcome of the elections.

2. In the case of a vacated elections officer position, the President will appoint a new elections officer from the remaining officers.

Article VII: Legislative Committee

A. Chairperson

1. Appointed by the President upon approval from the Executive Committee.

B. Term

1. Two (2) years with possible reappointment with the approval of the Executive Committee.

C. Committee Members

1. The chairperson will form a workable group.

D. Selection of the Committee

1. The Executive Committee will approve the Committee upon recommendations submitted by the chairperson.

E. Term for Committee Members

1. Two (2) years with possible reappointment with the approval of the Executive Committee.

F. Functions and Responsibilities

1. Solicit suggestions from all members and review By-Laws annually.

2. Make recommendations regarding revisions of By-Laws. The recommendations go directly to the Executive Committee.

3. Develop, implement, and lobby for state licensure for all athletic trainers within the State of Nevada.

4. Report to the Executive Committee at each meeting.

Article VIII: Special Committees

A. All special committees shall be established as the need arises with the responsibilities to be dictated at that time.

Article IX: Amendments to the By-Laws

A. All proposed amendments shall be submitted to the Executive Committee for majority approval and presentation to the voting membership.

B. Emergency By-Laws may be submitted to and acted on by a majority vote of the Executive Committee. Emergency By-Laws may be approved by two-thirds (2/3) of the voting membership present at the next annual meeting to remain in effect.

Article X: Impeachment

A. In order to begin impeachment proceedings, a brief statement containing the charges with the name(s) of the person(s) preferring charges shall be drawn up and presented to all uninvolved Executive Committee members. Impeachment shall result when a unanimous vote of all remaining Executive Committee members is formally presented to all eligible voting members. Impeachment will be final when a two-thirds (2/3) vote of all eligible voting members is obtained.